

# Ronald Wilson Reagan Middle School

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*Joseph B. Murgo, Jr., M.Ed., Principal*

## Temporary Permission to Change Bus or Bus Stop

Students are **NOT** permitted to change buses or bus stops without prior approval from a school administrator. As the student boards the bus, the student must present the bus driver with the “driver copy”.

This permission slip must be completed in its entirety and turned into the office **before** school for administrative approval. The student must pick up his/her copies by the end of the day. Permission slips will **not** be approved after the close of 1<sup>st</sup> period. If verification is not finalized, the school **cannot** authorize.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Assigned Bus #: \_\_\_\_\_ Assigned Bus Stop: \_\_\_\_\_

Requested Bus #: \_\_\_\_\_ Requested Bus Stop: \_\_\_\_\_

Date(s) temporary change to be in effect: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Parent Signature)

\_\_\_\_\_  
(Parent Phone 8 a.m. - 3 p.m.)

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Administrator for Supervision of Transportation)

Approved

Not Approved

**White:** School/Front Office

**Yellow:** Parent

**Pink:** Driver Copy (Student give to driver upon boarding the bus)



Prince William County

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